



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF REVENUE
NATIONAL ACADEMY OF CUSTOMS, EXCISE AND
NARCOTICS [NACEN]

1st to 3rd Floors, Plot No: 3/86-E, ATC STREET,
Ambattur Industrial Estate,
(Near AMBIT IT Park), CHENNAI-600058.

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C.No: IV/04/05/2015-Trg. /1646

Dated: 04-08-2016

To
The Commissioner of Central Excise,
121, Nungambakkam High Road,
Chennai - 600 034.

{Kind Attention - **The Systems Manager** - Website Development}

Sir,

SUB:-NACEN - Publication of the Training calendar for the Month of **SEPTEMBER 2016** in the official website of Chennai Central Excise <http://centralexcisechennai.gov.in/> - reg

Kind reference is invited to this office letter even no: dated: 11-08-2015. In continuation of the same, it is requested that the Monthly Training Calendar indicating the list of Courses scheduled to be conducted during the month of **SEPTEMBER 2016** by NACEN, Chennai which is enclosed herewith may please be published in the official website of the department for the benefit of all the officers.

Yours faithfully,

Encl: as above

(S. ANAND KUMAR)
Assistant Director





GOVERNMENT OF INDIA
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DEPARTMENT OF REVENUE
NATIONAL ACADEMY OF CUSTOMS, EXCISE AND NARCOTICS
REGIONAL TRAINING INSTITUTE
PLOT NO: 3/86-E, ATC STREET,
AMBATTUR INDUSTRIAL ESTATE,
(NEAR AMBIT IT PARK), CHENNAI 600 058

Phone:044-2625 0083(ADG), 2625 0157, 2625 0159,

Fax:044-2625 0155, 2625 0156

C. No: II/15/02/2015-Trg.

Dated:03.08.2016

To
The Chief Commissioner(s) of Central Excise/Customs,
Chennai/Coimbatore Zone & Trichy (P)
The Chief Commissioner of Service Tax
The Commissioner of Central Excise
Chennai I/II/III/IV/Puducherry/Audit I/Audit II/LTU/Appeals I/Appeals II
The Commissioner of Service Tax
Chennai I/II/III/Audit I/Appeals I/Appeals II
The Commissioner of Central Excise
Coimbatore/ Audit/Appeals I/Appeals II/Salem/Madurai/Trichy/Thirunelveli
The Commissioner(s) of Customs
(Export-Import)/Air Port, Chennai/Trichy/Tuticorin
The Additional Director General of Directorates, Chennai.

Sir/Madam,

Sub: Training – Calling for Nomination of Officers for the training courses to be conducted at Chennai during September, 2016 – Regarding.

The following is the schedule of courses proposed to be conducted during the month of September, 2016 at NACEN.

Sl. No	Name of the Course	Month of August, 2016	Level of Officers (Group)	Nominations called for from	Course Director S/Shri./Ms.	Counsellor Shri./Smt.
1	Course on Anti-Money Laundering and Combating Financial Terrorism	06.09.2016	Group A, B & C	Customs & Directorate	S.Anand Kumar, AD	R.Srivatsan, Supdt
2	Course on EA-2000 Audit	14.09.2016 to 16.09.2016	Group A, B & C	Central Excise & Service Tax, LTU & Directorate	P.Venkatasubramanian, AD	R.Arun Singh, Supdt
3	Course on Drafting of SCN, Orders in Original, Filing of Memorandum of Appeals, etc.	22.09.2016 & 23.09.2016	Group A, B, C	Central Excise & Customs, Service Tax, LTU & Directorate	S.Anand Kumar, AD	V.P.Hari, Supdt
4	Course on Gender Sensitization	29.09.2016	Group A, B, C	Central Excise & Customs, Service Tax, LTU & Directorate	P.Venkatasubramanian, AD	Babita.A.S, Supdt

Computer

2. All **Nominations** may please be sent in the following format so as to facilitate contact, registering them in **NACEN Training Software** and for obtaining online feedback. All such nominations may please be sent so as to reach this Office atleast 10 days before the commencement of the course. If it is not possible to nominate any Officer, a **NIL** report may please be sent.

TRAINING NOMINATION FORMAT

Sl. No.	Name / If NACEN Trainee code has already been generated, indicate the same	e-mail ID	Mobit e No.	Gender (M/F)	Date of Birth	Name of the Comm'te / Directorate	Designation	Category (SC / ST / OBC / Others)	Emplo yee code	SSO ID
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3. It may also please be ensured that once nominations are made, there is no last minute cancellation and the concerned controlling officers are instructed to relieve such officers for training without delay. The training courses may be cancelled or postponed if sufficient nominations are not received. Therefore trainees may be advised to check with NACEN before starting their journey.

4. The Officers so nominated may please be

- a) asked to report to the respective Course Directors/Counsellors for the above courses, sharply at 09 45 AM on the date of commencement of respective course.
- b) informed that they will be able to leave the Academy on the **concluding date only after 05 45 PM** and accordingly they may arrange their return tickets.
- c) **informed that the Academy (NACEN) is functioning from the premises situated at 1st to 3rd Floor of Plot No: 3/86-E, Ambattur Industrial Estate, Ambattur, Chennai 600 058.**
- d) informed that Hostel facilities are available at Block No: 30/2, Central Revenue Quarters, 15th Main Road, Anna Nagar, Chennai-600 040 (Telephone No. **26160412 / 26160474**) and there is transport facility from Hostel to NACEN and back. The hostel accommodation will be provided on first come first serve basis.

Yours faithfully,

Vasatane Gano
3 8 2016

(VASA SESHAGIRI RAO)
ADDITIONAL DIRECTOR GENERAL