



केन्द्रीय उत्पाद शुल्क के आयुक्त का कार्यालय, चेन्नै - I आयुक्तालय  
OFFICE OF THE COMMISSIONER OF CENTRAL EXCISE, CHENNAI - I COMMISSIONERATE  
26/1, महात्मा गांधी मार्ग, चेन्नै-600034  
26/1, MAHATMA GANDHI MARG, CHENNAI- 600 034

C.No.II/19/02/2015

Date: 07.09.2016

**PRIORITY**  
**INCOME TAX CIRCULAR**

Sub:- Accts. – Income Tax Returns for F/Y 2016-2017 (Year ending 31.03.2017) (Assessment Year 2017 -2018) – Called for – Regarding.

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ALL OFFICERS ARE REQUIRED TO SUBMIT **FORM NO.12BB**, (UNDER RULE 26C OF INCOME TAX RULES, 1962), WHICH IS NOW MANDATORY AS PER GAZETTE NOTIFICATION OF CBDT DATED 29.04.2016. THE FORM IS AVAILABLE FOR DOWNLOAD FROM THE WEBSITE [WWW.CHENNAICENTRALEXCISE.COM](http://WWW.CHENNAICENTRALEXCISE.COM). THE FORM ALONG WITH COPIES OF DOCUMENTS EVIDENCING PAYMENTS FOR CLAIMING DEDUCTIONS SHOULD BE SUBMITTED ON OR BEFORE **15.09.2016** FOR CALCULATION OF INCOME TAX BY THIS SECTION. IN THE EVENT OF NON SUBMISSION OF DETAILS WITHIN THE STIPULATED TIME, APPROPRIATE TAX AS COMPUTED BY THIS SECTION BASED ON THE AVAILABLE PAY RECORDS, WILL BE DEDUCTED FROM THE SALARY OF THE OFFICERS CONCERNED WITHOUT PRIOR INTIMATION.

ADMINISTRATIVE OFFICER  
CHENNAI I COMMISSIONERATE

To:  
All Sections in Chennai I Hqrs.

Copy to:  
1) The Superintendent, Computer Section for displaying in the Website.  
2) The Notice Board.

**FORM NO.12BB**

(Sec rule 26C)

1. Name and address of the employee:			
2. Permanent Account Number of the employee:			
3. Financial year:			
Details of claims and evidence thereof			
SI No.	Nature of claim	Amount (Rs.)	Evidence / particulars
(1)	(2)	(3)	(4)
1	House Rent Allowance: (i) Rent paid to the landlord (ii) Name of the landlord (iii) Address of the landlord (iv) Permanent Account Number of the landlord  Note: Permanent Account Number shall be furnished if the aggregate rent paid during the previous year exceeds one lakh rupees		
2	Leave travel concessions or assistance		
3	Deduction of interest on borrowing: (i) Interest payable/paid to the lender (ii) Name of the lender (iii) Address of the lender (iv) Permanent Account Number of the lender (a) Financial Institutions(if available) (b) Employer(if available) (c) Others		
4	Deduction under Chapter VI-A (A) Section 80C,80CCC and 80CCD (i) Section 80C (a) ..... (b) ..... (c) ..... (d) ..... (e) ..... (f) ..... (g) ..... (ii) Section 80CCC (iii) Section 80CCD (B) Other sections (e.g. 80E, 80G, 80TTA, etc.) under Chapter VI-A. (i) section..... (ii) section..... (iii) section..... (iv) section..... (v) section.....		
Verification			
I.....,son/daughter of..... do hereby certify that the information given above is complete and correct.			
Place.....		(Signature of the employee) Full Name	
Date.....			
Designation .....			