



GOVERNMENT OF INDIA
MINISTRY OF FINANCE
DEPARTMENT OF REVENUE
OFFICE OF THE CHIEF COMMISSIONER OF CENTRAL EXCISE- CHENNAI ZONE
26/1, MAHATMA GANDHI ROAD : CHENNAI - 600 034.

C.No. II/9/2/2016 - CZO (Admn)

Dated: 15.04.2016

MOST IMPORTANT / TIME BOUND

To
The Principal Commissioner / Commissioner of Central Excise,
Chennai I/II/III/IV/Pondicherry / LTU / Audit - I/ Audit -II/ Appeals - I & II

Sir,

Sub: The Lokpal and Lokayuktas Act 2013 - Submission of declaration of assets and liabilities by the public servants -last date for filing returns- 15.04.2016 - reg.

Please find enclosed Board's letter F.No.C-50/120/2015-Ad.II dated 30.03.2016 forwarding DOPT OM No. 407/12/2014-AVD-IV (B) dated 28.03.2016 on the above subject.

2. It may please be noted that **there shall be no further extension of the last date for filing of revised returns ie. 15.04.2016** by Public Servants in terms of proviso to sub-rule (2) of Rule 3 of The Public Servants (Furnishing of Information and Annual Return of Assets and Liabilities and the Limits for Exemption of Assets in Filing Returns) Rules 2014 and as amended by Notification GSR 918 E dated 26.12.2014 of Ministry of Personnel, Public Grievance and Pension.

3. It may please be noted that:-

- i The first return as on 1st August 2014 should be filed on or before 15th April 2016
- ii The next returns as on 31st March 2015 should also be filed on or before 15th April 2016
- iii The annual return as on 31st March 2016 should be filed on or before 31st July 2016

4. It is therefore requested that the said declarations in respect of **Commissioners** may be forwarded, in triplicate, to this office **on or before 15.04.2016**. And since the annual returns of all Group 'A' officers upto the rank of Additional Commissioners are being dealt in the respective Commissionerates, it is requested that copies of the revised declarations/information under Lokpal may be obtained in respect of them and forwarded to the HRM wing of DGHRD, New Delhi **before 18.04.2015**.

5. A compliance report in this regard may be reported on or before 25.04.2016. This is for information.

Yours faithfully,

Encl: As above


(P. KALAICHELVAN)

ADDITIONAL COMMISSIONER (CCO)

Copy to:

- The Additional Commissioner (CCA), Chennai Zone
- All the Group A Officers in CCO / CCA, Chennai Zone
- The PS to Chief Commissioner, Central Excise Chennai Zone
- The Vigilance Section (CCO), Central Excise Chennai Zone
- The Administrative Officer (CCO), Central Excise, Chennai Zone
- The Superintendent (Computers) - For Uploading in the Zonal Website

F.No. C-50/120/2015- Ad.II
Government of India
Ministry of Finance
Department of Revenue
(Central Board of Excise & Customs)

North Block, New Delhi
Dated, the 30th March, 2016

To,

All Chief Commissioners/Directors General and
Commissioner-in-charge under CBEC

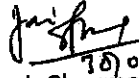
Sub: **Declaration of Assets and Liabilities by public servants under Section 44 of the Lokpal and Lokayuktas Act, 2013 – Filing of Returns by public servants on or before 15th April, 2016 - Regarding.**

Sir/ Madam,

I am directed to forward herewith a copy of DoPT's OM No. 407/12/2014-AVD-IV(B) dated 28.03.2016 on the above, cited subject for information and necessary action at your end. The hard copies of the Returns filed by IRS (C&CE) Group 'A' officers may be sent to DGHRD for record and maintenance.

2. As the work relating to safe custody and maintenance of IPR folders in respect of IRS(C&CE) Group 'A' Officers has since been transferred, vide Board's letter dated 01.03.2016 from Ad.II Section of CBCE to the DGHRD, the IPRs from the year 2015 and onwards are also required to be sent to the DGHRD. This may please be noted for strict compliance and all concerned may be suitably instructed in this regard, under intimation to the Board.

Yours faithfully,


(Jai Prakash Sharma)
30/03/2016

Under Secretary to the Government of India

Encl: As above.

No. 407/12/2014-AVD-IV(B)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

North Block, New Delhi,
28th March, 2016

Office Memorandum

Subject: Declaration of Assets and Liabilities by public servants under section 44 of the Lokpal and Lokayuktas Act, 2013 –filing of Returns by public servants **on or before 15th April, 2016** - regarding

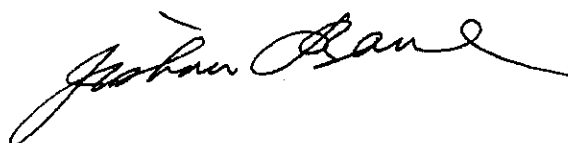
The undersigned is directed to refer to this Department's O.M. of even number dated 11th October, 2015 on the subject mentioned above whereby it was informed that the **last date** of furnishing of information relating to assets and liabilities by public servants under section 44 of the Lokpal and Lokayuktas Act, 2013 was extended upto 15.04.2016.

2. In this regard, it is stated that **there shall be no further extension of the aforesaid last date i.e. 15.04.2016.**

3. The formats to be used for submission of these returns to competent authorities have already been communicated to all concerned vide para-3 of OM of even number dated 18.03.2015. However, a copy of the same is enclosed for ready reference.

4. In this regard, it is informed that :-


- i. The first return **as on 1st August, 2014** under the Lokpal and Lokayuktas Act, 2013 should be filed **on or before the 15th April, 2016**
- ii. The next return **as on 31st March, 2015** under the Lokpal and Lokayuktas Act, 2013 should be filed **on or before the 15th April, 2016.**
- iii. The annual return **as on 31st March, 2016** under the Lokpal and Lokayuktas Act, 2013 should be filed **on or before 31st July, 2016.**



iv. The annual return for subsequent years as on 31st March every year should be filed on or before 31st July of that year.

5. All Ministries/Departments and cadre authorities are requested to kindly issue order towards ensuring compliance of above timelines by all officers and staff in the respective Ministry/Department/Organizations/PSUs under their control. This OM may be given wide publicity including publishing the same on the respective websites of Ministry/Department/Organization/PSU.

Encl: As above.


(Jishnu Barua)
Joint Secretary to the Govt. of India
Tel. 23093591

To

1. Secretary

All Ministries/Departments of the Government of India
(as per standard mailing list)

2. The Chief Secretary

All State Government/Administrators, UTs (as per standard mailing list)
{ It is also requested to place this OM on the State Government /UT
Administration websites for information of AIS officers. }

Copy, with a request for similar action, forwarded to:

- (i) Secretary General, Lok Sabha
- (ii) Secretary General, Rajya Sabha
- (iii) Comptroller and Auditor General of India
- (iv) Secretary, Election Commission of India

No.407/12/2014-AVD-IV-B
Government of India
Ministry of Personnel, Public Grievances & Pensions
Department of Personnel and Training

North Block, New Delhi-110001.
Dated the 18.03.2015.

Office Memorandum

Subject : Declaration of Assets and Liabilities by public servants under section 44 of the Lokpal and Lokayuktas Act, 2013 – Clarification regarding formats to be used for filing returns under the Act.

The undersigned is directed to refer to this Department's DO letter of even No. dated 29th December, 2014 and the O.M. of even No. dated 13th January, 2015 regarding furnishing of information relating to assets and liabilities by public servants under section 44 of the Lokpal and Lokayuktas Act, 2013, forwarding therewith copies of the Central Government's notifications dated 26th December, 2014 containing –

- (a) Amendment to the Lokpal & Lokayuktas (Removal of Difficulties) Order, 2014, for the purpose of extending the time limit for carrying out necessary changes in the relevant rules relating to different services from "three hundred and sixty days" to "eighteen months", from the date on which the Act came into force, i.e., 16th January, 2014; and
- (b) The Public Servants (Furnishing of Information and Annual Return of Assets and Liabilities and the Limits for Exemption of Assets in Filing Returns) Amendment Rules, 2014, extending the time limit for filing of revised returns (pl see proviso under sub- rule 2 of rule 3 of the principal rules) by all public servants from 31st December, 2014 to 30th April, 2015.

2. In this regard, it is clarified that :-

- (i) The first return (as on 1st August, 2014) under the Lokpal Act should be filed on or before the 30th April, 2015;
- (ii) The next annual return under the the Lokpal and Lokayuktas Act, 2013 for the year ending 31st March, 2015 should be filed on or before 31st July, 2015; and
- (iii) The annual return for subsequent years as on 31st March every year should be filed on or before 31st July of that year.

3. The following Assets & Liabilities Return forms (both in English and Hindi) are enclosed herewith as indicated below :-

A. Declaration to be filed with Return of Assets and Liabilities on First Appointment or as on the 31st March, 20..... (Under Sec 44 of the Lokpal and Lokayuktas Act, 2013.) [Appendix-I of the notification dated 14.07.2014].

B.

(a) FORM No. I - Details of Public Servant, his/ her spouse and dependent children [Appendix-II of the notification dated 14.07.2014].

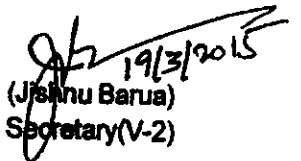
(b) Modified FORM No. II - Statement of movable property on first appointment or as on the 31st March, 20... [Appendix-II of the notification dated 14.07.2014 as modified vide notification dated 26.12.2014].

(c) FORM NO. III - Statement of immovable property on first appointment or as on the 31st March, 20.... (e.g. Lands, House, Shops, Other Buildings, etc.) [Held by Public Servant, his/her spouse and dependent children] [Appendix-II of the notification dated 14.07.2014].

(d) Modified FORM No. IV - Statement of Debts and Other Liabilities on first appointment or as on 31st March, 20..... [Appendix-II of the notification dated 14.07.2014 as modified vide notification dated 26.12.2014].

4. It is requested to ensure that all officers and staff in your Ministry/Department/organizations file the said declarations/returns within the prescribed time-limits, in the afore-mentioned forms.

Enc:- As above.


(Jishnu Barua)
Joint Secretary(V-2)

1. Secretary

All Ministries/Departments of the Government of India
(as per standard mailing list)

2. The Chief Secretary

All State Governments/Administrators, UTs (as per standard mailing list)

Copy , with a request for similar action, forwarded to :

- (i) Secretary General, Lok Sabha
- (ii) Secretary General, Rajya Sabha
- (iii) Comptroller and Auditor General of India
- (iv) Secretary, Election Commission of India