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भारत सरकार / GOVERNMENT OF INDIA

वित्त मंत्रालय / MINISTRY OF FINANCE

राजस्व विभाग / DEPARTMENT OF REVENUE

केन्द्रीय उत्पाद शुल्क के मुख्य आयुक्त का कार्यालय, चेन्नै अंचल  
OFFICE OF THE CHIEF COMMISSIONER OF CENTRAL EXCISE, CHENNAI ZONE  
26/1, महात्मा गांधी मार्ग, नुंगम्बाक्कम, चेन्नै-600 034  
26/1, Mahatma Gandhi Road, Nungambakkam, Chennai- 600 034

सी.सं./C.No.II/13/01/2016-सं.नि.प्रा.-स्था/.CCA.Estt.

दिनांक/Date: .02.2016

सेवा में To

All the Commissionerates in Tamilnadu/Puducherry  
Cadre Control Area.

महोदय/महोदया Sir/Madam,

विषयSub : Estt - Preparation of Panel for appointment of Group 'B' and 'C' officers in  
the Directorate General of Performance Management, Customs, Central  
Excise & Service Tax, SRU Chennai - Calling for willingness - Regarding.

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Please see the Vacancy Circular which is uploaded in the official website of Central Excise (vide reference C.No.II/13/1/2014/SRU dated 11.01.2016 of Directorate General of Performance Management, South Regional Unit, Chennai) calling for the willingness for filling up the various post on deputation basis.

2. The willingness if any, received from the eligible officers under charge who fulfill the requirements mentioned in above letter may be sent to this office immediately on or before 10.02.2016.

Yours faithfully,

  
(A.V.T. BHARATHI DHASAN)  
DEPUTY COMMISSIONER (CCA)

प्रतिलिपि प्रस्तुतCopy submitted to :

The Chief Commissioner of Central Excise, Coimbatore.  
The Chief Commissioner of Customs (Preventive), Trichy.  
The Chief Commissioner of Service Tax, Chennai.

प्रतिलिपिCopy to :

The Supdt. of C.Ex., (Computer Section), Chennai-I. - For display on Internet and Intranet.  
The Hindi Cell, Chennai-I - For translation

190/2016

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Directorate General of Performance Management

Customs, Central Excise & Service Tax

South Regional Unit

No. 4, Pantheon Lane, Egmore,

CHENNAI - 600 008

Tel: 044-28191663

Fax : 044- 28193309

Dated: 11.01.2016

C.No. II/13/1/2014/SRU

To

All Chief Commissioners of Customs/ Central Excise/ Service Tax,

All Commissioners of Customs/ Central Excise/ Service Tax,

All Directors General under CBEC.

Sir,

Sub: Preparation of Panel for appointment of Group 'B' and 'C' officers in the Directorate General of Performance Management, Customs, Central Excise & Service Tax, SRU, Chennai - Reg.

It is proposed to prepare a panel for filling up of the following vacancies of Group 'B' and 'C' officers in the Directorate General of Performance Management, Customs, Central Excise & Service Tax, SRU, Chennai on deputation basis. The period of deputation will be for three years and may be extended to a maximum of five years based on merit.

Sl. No.	Name of the Post	Pay Band	Grade Pay	No. of vacancies
1	SIO/Superintendent	PB 2: Rs. 9,300-34,800	Rs. 4,800	1
2	Inspector	PB 2: Rs. 9,300-34,800	Rs. 4,600	1
3	Private Secretary	PB 2: Rs. 9,300-34,800	Rs. 4,600	1
4	Steno I	PB 2: Rs. 9,300-34,800	Rs. 4,200	1
5	Executive Assistant	PB 2: Rs. 9,300-34,800	Rs. 4,200	1

8  
22/1/16  
Shri. Anil

RE already put up  
in a file for N/A.  
A. (H)  
CA

6	Tax Assistant	PB 3: Rs. 5,200-20,200	Rs. 2,400	3
7	Driver III	PB 3: Rs. 5,200-20,200	Rs. 1,800	1
8	Havaldar	PB 3: Rs. 5,200-20,200	Rs. 1,800	1

2. The officers in the grade of Superintendent/ Appraiser are eligible for appointment to the post of Senior Intelligence Officer (SIO) in this Directorate. The officers posted as SIO/Inspector to this Directorate are eligible for deputation allowance as per DOPT Norms. The vacancies in other grades are to be filled up from amongst the officers holding equivalent posts in the Central Excise/Customs / Service Tax Commissionerates and Directorates.

3. It is requested to forward the names of suitable and willing officers of your Commissionerate/ Directorate alongwith their willingness, bio-data in the prescribed proforma (Annexure), Vigilance Clearance Certificate and CCR Dossiers for the last 5 years to the undersigned latest by 12.02.2016.

4. It may please be ensured that once such option is made and order is issued, no change is permissible and the incumbent should be relieved to enable him/her to join for duty in this office without delay.

Yours faithfully,

  
(JAI PRAKASH) 11/1/16

ADDITIONAL DIRECTOR GENERAL

**ANNEXURE**

**BIO-DATA**

1. **Post applied for** :
2. **Name of the applicant** :
3. **Date of Birth** :
4. **Date of entry in Govt.Service** :
5. **Present post held** :
6. **Date of appointment in the grade** :
7. **Present pay and grade pay** :
8. **Experience** :
9. **Educational qualification** :
10. **Date of return from ex-cadre**  
**Post (if any)** :
11. **Brief service particulars** :
12. **Whether SC/ST** :

**Signature of the applicant**

**Certificate by parent office**

1. The information furnished by the candidate has been verified
2. from records and is found to be correct.
3. The applicant is not in the promotion zone in the next three years.
4. No vigilance or disciplinary case or any other dispute is pending against the candidate
5. Original /photocopies of the ACRs of the candidate for last 5 years are enclosed /being sent separately.
6. The officer will be relieved within 15 days of the receipt of the letter of his appointment on deputation.

**Signature**  
**(Name in block letters)**  
**Administrative Authority**  
**Designation**

**Date:**