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भारत सरकार / GOVERNMENT OF INDIA  
वित्त मंत्रालय / MINISTRY OF FINANCE  
राजस्व विभाग / DEPARTMENT OF REVENUE

केन्द्रीय उत्पाद शुल्क के प्रधान मुख्य आयुक्त का कार्यालय, चेन्नै अंचल  
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF CENTRAL EXCISE,  
CHENNAI ZONE

26/1, महात्मा गांधी मार्ग, नुंगम्बाक्कम, चेन्नै-600 034

26/1, Mahatma Gandhi Road, Nungambakkam, Chennai 600 034

C.No.II/34/05/2017-CCA.Esstt.

Dated : 30/03/2017

To  
The Additional Commissioner / Joint Commissioner (P&V)  
Chennai I / Chennai II / Chennai III / Chennai IV / Audit-I / Audit-II /  
Pondicherry / Coimbatore / Coimbatore Audit / Madurai / Salem / Tirunelveli / Trichy  
Central Excise Commissionerate  
Service Tax Commissionerate - I / II / III / Audit, Chennai  
The Additional Commissioner (P&V)  
Large Tax payer Unit / Audit, Chennai.  
The Additional Commissioner / Joint Commissioner (P&V)  
Trichy / Tuticorin Customs Commissionerate.

Sir,

Sub: Estt.(CCA) – Draft Seniority list in the grade of  
Stenographer Grade - II of the combined Central Excise  
Cadre Commissionerates in Chennai Central Excise /  
Service Tax, Chennai / Coimbatore Central Excise &  
Customs (Prev.), Trichy Zones – Circulation - Regarding.

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The Draft Seniority list as on 01.03.2017 in the grade of Stenographer Grade - II prepared as per orders in force, is enclosed for circulation among all the Stenographer Grade - II working under your jurisdiction.

2. The Draft seniority list may please be circulated among all the Stenographer Grade - II as appearing in Annexure-A of the Seniority List and dated acknowledgement from each individual obtained in the enclosed format may be forwarded to this office **on or before 15.04.2017**. If any of the individuals claims any correction with reference to the discrepancies noticed in the Seniority list, he / she may be asked to produce all the relevant documents in support of his / her claim and the AO at the Commissionerate Hqrs. under your charge may be instructed to verify such discrepancies, as claimed by the individual concerned and forward the representations along with certificate in compliance of the enclosed format. The individuals may also be informed that once they accept the fixation of seniority and furnishes the acknowledgement, representations on any discrepancy in the fixation of seniority received after the above mentioned date will not be entertained.

Contd....2

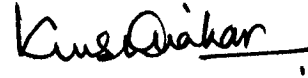
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The particulars pertaining to the columns which are left blank may also be sent to this office for incorporating the same in the seniority list at the time of its finalization.

3. The particulars incorporated in the Seniority lists may please be verified with the Service Books of the officers concerned and the result of such verification duly recorded in the prescribed certificate (enclosed) may be sent to this office, within one month from the date of issue of this letter. The present place of posting may also please be checked and if any discrepancy found, the correct place posting as on 01.03.2017 may please be reported.

4. Further they may be informed that the seniority list now issued is subject to outcome of pending cases, if any, in various judicial fora.

Yours faithfully,



Encl: As above.

( K.V.V.G. DIWAKAR )  
ADDITIONAL COMMISSIONER (CCA)

**Copy to:**

- o The Chief Commissioner of Central Excise, Coimbatore Zone
- o The Chief Commissioner of Customs (Prev.), Customs (Prev.) Zone, Trichy
- o The Chief Commissioner, Service Tax Zone, Chennai.
- o Confidential Section (Cadre Control Unit), Chennai.
- o The Administrative Officer (DDO), CCO, Central Excise, Chennai – for necessary action.
- o Computer Section, Chennai – I for displaying in the official website

ACKNOWLEDGEMENT REGARDING PERUSAL OF SENIORITY \*

Certified that I have carefully perused the seniority list in the cadre of Stenographer Grade - II as on 01.03.2017 and accept the fixation of my seniority as correct.

SIGNATURE WITH DATE

Name:

Designation:

Office in which working:

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Certified that I have carefully perused the seniority list in the cadre of Stenographer Grade - II as on 01.03.2017 and found certain discrepancies and have submitted a detailed representation to the concerned controlling officer, in respect of the discrepancies noticed.

SIGNATURE WITH DATE

Designation:

Office in which working:

\* Strike out whichever is not applicable.

CERTIFICATE TO BE FURNISHED BY THE ADMINISTRATIVE OFFICER,  
COMMISSIONERATE HEADQUARTERS WHILE FORWARDING THE REPRESENTATION  
FROM THE INDIVIDUALS REGARDING FIXATION OF HIS / HER SENIORITY WITH  
REFERENCE TO THE DRAFT SENIORITY LIST AS ON 01.03.2017 IN THE CADRE OF  
STEOGRAPHER GRADE-II..

Certified that, the individual has accepted the fixation of his/her seniority position in the list of Stenographer Grade - II updated as on 01.03.2017 / the individual has not accepted the fixation of his/her seniority and has submitted a representation and the particulars have been verified with relevant records and the claim of the individual is found to be correct.

SIGNATURE OF THE A.O. WITH DATE

Name of the A.O.  
with Office seal

**CERTIFICATE**

( For use when modification is required )

Certified that, I have carefully perused the Draft Seniority List in the cadre of Stenographer Grade-II as on 01.03.2017 and found that the following discrepancies are required to be rectified.

	As appearing in the Seniority List	Modification required
Employee Code		
Name		
Category		
Date of Birth		
Date of first Appointment		
Date of Confirmation		
Date of Appointment in the present grade		
Educational Qualification		
Commissionerate in which working		

Signature :

Name :

Designation :

Office :

Certified that the above particulars furnished by the official have been verified with his/her Service Book and found to be correct and requires modification in the Seniority List.

Signature of A.O (with date):

Name :

Designation :

Office :

**OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF CENTRAL EXCISE, CHENNAI**  
**DRAFT SENIORITY LIST IN THE CADRE OF STENOGRAPHER GRADE - II OF THE COMBINED TAMIL NADU AND PONDICHERY CADRE CONTROL AREA**  
**AS ON 01.03.2017**

SEN_ NO.	EMP_ CODE	EMP_ NAME	CATE_ GORY	DOB	DOFA	DOC	DOAPG	EDU_ QN.	COMITE	REMARKS
1	6898	DEVAKI VEERAMANI P	OBC_CA	05-03-1971	03-07-2009	-	03-07-2009	HSC	MADURAI	
2	7435	SHOBHNATH	SC	02-05-1985	13-07-2011 (AN)	-	13-07-2011 (AN)	HSC	CHENNAI - I	
3	7336	SHANTHI R	SC	20-04-1981	31-01-2011	-	31-01-2011	B.A.,	TIRUNELVELI	
4	7337	SARAVANAN P	OBC	15-05-1985	04-03-2011	-	04-03-2011	HSC	CCO, CHENNAI	
5	7473	KHAVIYAA N	OBC	23-02-1990	05-12-2011	-	05-12-2011	B.COM.,	CHENNAI - II	
6	7335	ROBIN AYYAPPALAL	OBC_CA	29-08-1990	23-12-2010	-	23-12-2010	HSC	COIMBATORE	
7	8037	ASHTALAKSHMI M	OBC	03-06-1986	17-06-2013	-	17-06-2013	B.A.,	TRICHY EXCISE	
8	7498	ESAKKIMUTHU M	OBC	24-07-1989	11-01-2013	-	11-01-2013	B.COM.,	MADURAI	
9	7484	UMA R	OBC	17-10-1987	13-12-2012	-	13-12-2012	B.B.A.,	CCO, CHENNAI	
10	7502	REVATHI S	OBC	08-02-1992	19-12-2012	-	19-12-2012	B.A.,	TIRUNELVELI	
11	7509	MUKESH KUMAR	OBC	15-08-1987	03-01-2013	-	03-01-2013	B.A.,	TRICHY CUSTOMS	
12	7511	MARIAMMAL A	OBC	12-06-1990	10-01-2013	-	10-01-2013	B.COM.,	TUTICORIN CUSTOMS	
13	7340	SANTHOSH KUMAR KUSHVAYA	OBC	03-08-1985	16-04-2013	-	16-04-2013	M.A.,	TRICHY CUSTOMS	
14	8039	DINESH KUMAR	OBC_PH	15-03-1986	07-01-2014	-	07-01-2014	B.SC.,	COIMBATORE	
15		HASSAN BASHA	OBC_SQ	05-06-1992	18-05-2016	-	18-05-2016	HSC	CHENNAI-I	
16		SARASWATHI S	GEN_CA	03-06-1976	10-03-2017	-	10-03-2017	B.CM.,	COIMBATORE	Joined on 10-03-2017

## ANNEXURE - B

## OFFICE OF THE CHIEF COMMISSIONER OF CENTRAL EXCISE, CHENNAI

## THE LIST OF STENOGRAPHER GRADE-I IN THE SENIORITY LIST AS ON 01.09.2009 AND OMITTED IN THE DRAFT SENIORITY LIST AS ON 01.03.2017.

SEN_ NO.	EMP_ CODE	EMP_ NAME	CATE_ GORY	DOB	DOFA	DOC	DOAPG	EDU_ QN.	COMITE	DR/ PR	REMARKS
1	5910	RUPAVATHI K M	OBC	25-04-1976	12-06-1998	12-06-2000	01-06-2001	BSC	TIRUNELVELI	PR	PROMOTED
2	5366	RABIYADEEN M	OBC	16-08-1976	01-08-1997	01-08-1999	14/05/2001	HSC	TRICHY EXCISE	PR	PROMOTED
3	5875	MALARVIZHI S	OBC	09-05-1969	13-07-1998	13/07/2000	31/05/2001		PONDICHERRY	PR	PROMOTED
4	6050	VANI P V	GEN	02-05-1978	30/09/1998	30/09/2000	11-12-2002	BCOM	COIMBATORE	PR	PROMOTED
5	5899	MEENAKSHI P	OBC	04-03-1974	21/08/1998	15/09/2001	11-12-2002	BCOM	MADURAI	PR	PROMOTED
6	2246	NALINI M	OBC	12-12-1974	22-11-1996	22-11-1998	11-12-2002	MA	MADURAI	PR	PROMOTED
7	3840	SHARMILA R	GEN	09-12-1978	30-07-1997	30-07-1999	13-12-2002	BSC	CHENNAI-1	PR	PROMOTED
8	3967	RAJAK K	OBC	27-05-1974	08-01-1996	08-01-1998	11-12-2002	BA	MADURAI	PR	PROMOTED
9	5157	SARAVANAKUMAR M	PH_G	14-06-1976	26-07-2000	26/07/2002	18/12/2002	MCOM	CHENNAI-4	PR	PROMOTED
10	4946	BABY SENTHAMARAI A	SC	07-04-1970	26-06-1998	26/06/2000	11-12-2002	BSC B.ED	TRICHY EXCISE	PR	PROMOTED
11	5885	SUMATHI B	GEN	10-10-1977	21-08-1998	21/05/2000	11-12-2002	BSC	CHENNAI-1	PR	PROMOTED
12	2711	ALLI MALARKODI	GEN	22/04/1973	23-06-1998	22/06/2000	11-12-2002	MA	SALEM	PR	PROMOTED
13	1444	RACHEAL CHRISTIANA	GEN	13-01-1977	27-07-1995	27-07-1997	13/06/2003	HSC	CHENNAI-1	PR	PROMOTED
14	6081	SUGANYA D	GEN	10-06-1977	09-07-1998	09-07-2000	13-06-2003	BSC	CHENNAI -1	PR	PROMOTED
15	4732	SHANMUGASUNDAR T	SC	02-04-1970	15-02-1996	15-02-1998	13-06-2003	BA	TUTICORIN CUST	PR	PROMOTED
16	6195	JOHN SELVAKUMAR D	OBC	21-02-1976	09-07-1998	09-07-2000	30-06-2003	BSC	TIRUNELVELI	PR	PROMOTED
17	6689	RAJKUMAR D	GEN	01-05-1970	20/08/1990	20/08/1992	25/06/2003	SSLC	CHENNAI-1	PR	PROMOTED

18	1519	JEYASUDHA NATARAJAN	SC	15-08-1977	17-03-1997	17-03-1999	13/06/2003	HSC	CHENNAI-1	PR	PROMOTED
19	6067	VIJAYALAKSHMI R	GEN	11-02-1977	13/07/1998	13/07/2000	16-06-2003	BSC	CHENNAI -III	PR	PROMOTED
20	5887	SRIPRIYA DESIKAN	GEN	08-08-1975	28-09-1998	28/09/2000	19/06/2003	MSC	CHENNAI-1	PR	PROMOTED
21	2376	KANNAN S	GEN	01-06-1962	04-05-1992	23/04/1994	16-06-2003	SSLC	TRICHY EXCISE	PR	PROMOTED
22	5669	ANUSUYA I	GEN	10-03-1962	01-07-2003		01-07-2003	BA	MADURAI	DR	PROMOTED
23	1453	SURESHKUMAR G	OBC	19-11-1972	12-02-1996	12-02-1998	10-12-2003	BSC	DEPTN - DGICCE	PR	PROMOTED
24	6047	RAJANI S	GEN	10-02-1977	26-06-1998	26/606/2000	23-10-2003	BSC	DEPTN - DELHI E	PR	PROMOTED
25	2248	PORCHELVAN M	OBC	12-05-1969	27-11-1996	27-11-1998	02-12-2003	BSC	MADURAI	PR	PROMOTED
26	1427	BINDU P	OBC	05-03-1978	17-05-1996	17-05-1998	04-12-2003	BCOM	CHENNAI-1	PR	PROMOTED
27	5790	MANIVARMAN R	OBC	14-12-1972	03-11-1998		10-12-2003	X STD	COIMBATORE	PR	PROMOTED
28	6312	RAJESH R	OBC	16-04-1981	15-12-2003		10-12-2003	BSC	CHENNAI -I	DR	PROMOTED
29	6313	LAKSHMI K S V	GEN	26-06-1966	04-12-2003		10-12-2003	BCOM	CHENNAI II	DR	PROMOTED
30	6311	SATHYA V	GEN	25-05-1977	10-12-2003		10-12-2003		SALEM	DR	PROMOTED
31	5884	RAVIKUMAR V	OBC	24-06-1970	20-08-1998	21/08/2000	15/12/2003	MA	TUTTICORIN C	PR	Reverted to Min. Cadre vide order no.8/2006 DT.17.1.06
32	5513	SENTHILKUMAR D	OBC	19-06-1974	31-07-1997	31-07-1999	03-12-2003	BSC	TRICHY	PR	Reverted to Min. Cadre vide order no.8/2006 DT.17.1.06
33	5920	SATHISH KUMAR K	OBC	20/07/1971	01-03-1999	25/03/1998	16/06/2003	BSC	TRICHY EXCISE	PR	Reverted to Min. Cadre vide order no.8/2006 DT.17.1.06
34	3812	GEETHA T	GEN	25-04-1964	16-07-1990	16-09-1994	18/12/2003	BSC B.ED	PONDICHERRY	PR	Reverted to Min. Cadre vide order no.8/2006 DT.17.1.06



## ANNEXURE - C

## OFFICE OF THE CHIEF COMMISSIONER OF CENTRAL EXCISE, CHENNAI

LIST OF OFFICERS WHO HAVE JOINED IN THE GRADE OF STENOGRAPHER GRADE-III DURING THE PERIOD BETWEEN 02.09.2009 & 28.02.2017 AND VACANTED THE SAME PERIOD CONSEQUENT TO RESIGNATION / VRS FROM SERVICE, ICT, DEATH

SEN_ NO.	EMP_ CODE	EMP_ NAME	CATE_ GORY	DOB	DOFA	DOC	DOAPG	EDU_ QN.	COMMITTE	REMARKS
1		SOUNDARYA K	OBC		04-01-2012		04-01-2012			RESIGNED FROM SERVICE 21-01-2013
2	7439	RANJEET KUMAR	SC	08-11-1982	27-06-2011	-	27-06-2011	HSC	SERVICE TAX	EXPIRED ON 09-10-2014
3	7339	SANDEEP KUMAR	SC	05-02-1981	24-03-2011	-	24-03-2011	HSC	SALEM	ICT TO ALLAHABAD ON 04-07-2014
4	8038	SHAINEE BANERJEE	GEN	03-10-1992	01-01-2014	-	01-01-2014	B.A.,	LTU	ICT TO CALCUTTA ON 19-09-2016