



GOVERNMENT OF INDIA  
MINISTRY OF FINANCE  
DEPARTMENT OF REVENUE  
OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF CENTRAL EXCISE:: CHENNAI ZONE  
26/1, MAHATMA GANDHI ROAD : CHENNAI - 600 034.

C.No: II /3/05 /2017-CZO (Admn.)

Dated: 30.03.2017

TIME BOUND - LAST DATE 6<sup>TH</sup> APRIL, 2017

To

The Pr. Commissioner / Commissioner of Central Excise,  
Chennai I/ II/ III/IV/LTU/Puducherry / Audit-I / Audit - II / Appeals-I & II  
Sir,

Sub: *Annual General Transfers 2017 - Reg*  
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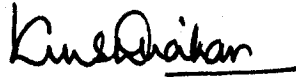
Please find *enclosed* a copy of DGHRD Letter F.No.8/PC/196/AGT-2017/HRD (HRM-II)/AGT-2016 dated 28<sup>th</sup> March 2017 on the above subject, for information and necessary action (*also available in DGHRD website*).

2. It is requested that the above reference may please be circulated to all the Group "A" Officers working under your charge. Officers who are due for transfer as per the transfer/Placement policy or requesting for transfer on personal grounds may indicate their options (only the name of the Station (s) and not specific Zones/Postings) in the enclosed Proforma I. (Also available on the DGHRD website). Officers requesting transfer on compassionate grounds (Para 9 of Placement policy) & those seeking retention on the ground of their children studying in XII during academic year 2017-18 are requested to provide documentary evidence.
4. Proforma II may kindly be used to forward, in a consolidated manner, all the options/ representations received from the Officers in your formations, segregated according to the rank of Officers.
5. The *Controlling Officers* should clearly state in their forwarding letter, the relevant paragraph of the transfer policy under which such forwarding is made and may also give their recommendation on the merits of the representation. DGHRD will process only those representations which are received through proper channel. Hence, Officers are requested to refrain from forwarding 'Advance copy' to DGHRD as the same will not be entertained.

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6. The Officers who were transferred /retained till AGT 2017 may also be requested to submit their representations/options for posting during AGT 2017.
7. Attention of all Officers is also invited to the Board's Office Order dated 24.03.2017 (in relation to GST) issued from F. No. 8/B/208/HRD(HRM)/2015Pt. uploaded on the CBEC website regarding re-organization of field formations in CBEC in GST regime. It has been decided by the Board that the formations mentioned in the Annexure to the aforesaid Office Order may also be considered while submitting options in response to the AGT 2017 circular.
8. Those Officers who have already submitted their representation through proper channel and do not wish to make any change in either the choice of stations or grounds of representation need not apply afresh in response to the above circular.
9. 'Due for Transfer List' for AGT-2017 of all grades of IRS (C&CE) Officers, as per the existing transfer policy, has been uploaded by DGHRD in their website. The List relevant for this Zone is *enclosed*.
10. DGHRD has stated that representations received after 15.04.2017 will not be entertained. Hence, *the representations, (in duplicate), may please be sent to this Office on or before 06.04.2017 in a single bunch (by a special messenger)* (also scanned copy to be mailed to : [ccu-cexchn@nic.in](mailto:ccu-cexchn@nic.in) /excisechiefcommissioner@gmail.com) so as to enable this Office to consolidate the data and send the same to DGHRD with the recommendation of the Principal Chief Commissioner well before the due date. If no options are received a 'Nil' report may please be furnished. Representations given after 06.04.2017 will not be entertained.

Yours faithfully,



( K.V.V.G. DIWAKAR )

ADDITIONAL COMMISSIONER (CCO)

Encl: As above.

Copy to

1. PS to Principal Chief Commissioner of Central Excise, Chennai
2. The AO, Pr. CCO,
3. Superintendent (Computers), Chennai-I for uploading in the Zonal website.

**'Due for Transfer List' for AGT 2017**  
**Chennai Central Excise Zone**

Sl. No.	Name of the Officer S/Shri/Km./Smt	Emp. Code	Designation	Place of work
1.	S. Thirunavukkarasu	764	Commissioner	LTU, Chennai
2.	K.V.V.G. Diwakar	839	Additional Commissioner	Pr. CCO, Chennai
3.	T.R. Gajalakshmi	888	Additional Commissioner	Chennai I Commissionerate