



उपायुक्त,केन्द्रीयउत्पादशुल्ककाकार्यालय

OFFICE OF THE DEPUTY COMMISSIONER OF CENTRAL EXCISE

होसूर। मंडल :होसूर 635109 HOSUR I DIVISION : THALLY ROAD : HOSUR – 635 109.

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C.No. II/39/07/16

Dated:14.06.17

Ch-III Comdr

RETENDER FOR HIRING OF OFFICE PREMISES

With reference to the e – Tender dated 26.05.17, Re-Tender is invited for sealed Technical bid and Financial bid for hiring of office premises for Krishnagiri Range office at Krishnagiri. The last date for receipt of sealed covers is extended upto **23.06.17 at 02.00PM.** The tenders will be opened on **23.06.2017 at 05.00 pm.** The other terms and conditions of the original tender shall apply.

Anandh
ASSISTANT COMMISSIONER

होसूर। मंडल : होसूर / HOSUR I DIVISION: HOSUR

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1. The Commissioner of Central Excise, Chennai III(PRO Section & Notice Board)
2. Notice Board of Chennai III Commissionerate and Hosur I Division, Hosur.
3. The Superintendent of Central Excise, Computer Section, Chennai III to upload in official Web sites.

ANNEXURE-C

FINANCIAL BID PROFORMA

Sl.No	Requirements	Remarks
1	Particulars of the Owner : (i) Name (ii) Address(es) (iii) Telephone Nos./Mobile Nos. (iv) Business (v) Residential (v) Tele – fax No. (vi) PAN Number (Enclose photocopy of PAN Card) (vii) E-mail ids	
2	Detailed address of the premises offered for hire	
3	Total Carpet Area and Floor wise carpet area of the premises offered for hire	
4	Rent in Indian Rupees per month per Square feet of the carpet area as mentioned in the Technical Bid (inclusive of parking charges, all the Central / State Govt. Taxes / duties, etc., normal civil/ electrical maintenance charges, etc., but exclusive of Service tax and Municipal Tax)	
5	Rate of Common Area maintenance per Sq.Ft. on Carpet Area per month, if any	
6	Any other conditions having financial implications relevant to the offer of the building. Give details.	

I/We have read and understood the detailed terms and conditions applicable to the subject matter as supplied with the bid documents and agreed to abide by the same in totality.

It is hereby declared that the particulars of the building, etc. As furnished against the individual items are true and correct as per my /our knowledge and belief and in the event if any of the same being found to be not true, I/we shall be liable to such consequences / lawful action as the department may wish to take.

(Signature of legal owner/Power of Attorney Holder)

TECHNICAL BID FOR HIRING OF OFFICE ACCOMODATION

1.	Full particulars of the legal owner of the premises (i) Name (ii) PAN (iii) Office Address & Telephone No. (iv) Residence address & Telephone No. (v) Mobile No. (vi) Tele Fax & E-mail	
2.	In case the bid is not submitted by the legal owner (i) Full particulars of person(s) offering the premises on rent / lease (ii) Relationship with the legal owner (enclosed power of attorney also if the applicant is other than owner)	
3.	Complete Address and location of the building	
4.	Details of premises (i) No. of floors (ii) In case the premises offered is in a multi-storied building having other tenants, specify the floor (s) in which the premises offered for hire is situated (iii) Total area in each floor including common area (i.e) Super Built up area (floor – wise built up area to be furnished) (iv) Carpet area in each floor (enclose certified sketch plan also)	
5.	Particulars of occupancy certificate. Enclose attested / self-certified copy of occupancy certificate issued by Competent Authority in case of building whose construction is completed. In case of buildings under construction, the same should be submitted within 30 days of communication of acceptance of bid	
6.	Whether accommodation offered for rent is free from litigation including disputes in regard to ownership, pending taxes / dues or like (enclose copy of Affidavit from owner or Power of Attorney holder)	
7.	Space for vehicle parking available exclusively for the lessee (Sq.ft)	
8.	Whether premises located on Commercial / Market or residential area	
9.	Whether Municipal permission to construct premises obtained Yes / No (enclose copy of the approved plan / drawing)	
10.	Whether willing to carry out additions / alterations / repairs as per specifications / plan given by the Lessee (Yes / No)	
11.	List of enclosures (attached)	

Note: Use extra sheet wherever necessary

Name and Signature with stamp (if any)
of Bidder or Authorized Signatory

DOCUMENTS TO BE ENCLOSED

Attested photocopies / certified true copies of the following documents are to be annexed with the Technical Bid. Originals of the following shall be produced for verification at the time of execution of Lease Agreement.

1. "Title Deed " showing the ownership of the premises / Land.
2. Certified copies of approved drawings from Municipal Corporation authorities or any other competent authority
3. Property Tax receipts
4. Affidavit from owners / power of attorney Holder, that accommodation offered for hiring being free from any litigation / liability / pending dues and taxes.
5. Copy of power of attorney (in case of owner not submitting the bid)

DECLARATION

I, S/o hereby offer the premises stated in the technical bid for rent to the Office of the Superintendent of Central Excise, Krishnagiri. Lessee. Whatever is stated in the bid document is true to the best of my knowledge and ability. I have not changed the contents of the bid document and have duly verified and signed the same. We have not made any alteration in any of the bid documents / its enclosures.

Name and Signature with stamp (if any)
of Bidder or Authorized Signatory