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भारत सरकार / GOVERNMENT OF INDIA
वित्त मंत्रालय / MINISTRY OF FINANCE
राजस्व विभाग / DEPARTMENT OF REVENUE

OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF GST & CENTRAL EXCISE
TAMILNADU & PUDUCHERRY ZONE

26/1, महात्मा गांधी मार्ग, नुंगम्बाक्कम, चेन्नै-600 034
26/1, Mahatma Gandhi Road, Nungambakkam, Chennai 600 034

सी.सं.C.No.II/39/417/2017-सं.नि.प्रा.स्था.CCA.Estt

दिनांक/Date : 27 .04.2018

To,
The Chief Commissioner, CC(P) Zone, Trichy
The Principal Commissioner / Commissioner GST & Central Excise,
Chennai North/South/Outer/Audit-I/II/Appeals-I/II/ Puducherry/
Coimbatore/Salem/Trichy/Madurai/Coimbatore Audit/Appeals.
The Commissioner of Customs, Trichy / Tuticorin.

Sir/Madam,

Sub: Transfer Policy 2018 in respect of Group 'B' Executive Officers
(Gazetted & Non- Gazetted), Group 'B' Ministerial officers
(Gazetted & Non-Gazetted) and Group 'C' officers (Ministerial &
Non Ministerial) in Chennai Cadre Control Zone- Reg.

Please refer to this office letter of even number dated 27.12.2017, circulating the draft Transfer Policy 2018 consequent to GST reorganisation. In this regard, the suggestions/ Comments received from Commissionerates / Associations have been examined and amendments were made wherever necessary in the draft Transfer Policy 2018.

Accordingly, Transfer Policy 2018 dated 27.04.2018 in respect of Group 'B' Executive Officers (Gazetted & Non- Gazetted), Group 'B' Ministerial officers (Gazetted & Non- Gazetted) and Group 'C' officers (Ministerial & Non Ministerial) in Chennai Cadre Control Zone is placed in the official web site. This may be brought to the notice of all the officers (including loan basis and Deputation basis) working under your charge.

This is issued with the approval of Cadre Control Authority, Tamilnadu & Puducherry Zone.

Yours faithfully,

M. Manasa 27/4/18
(MANASA GANGOTRI KATA)
JOINT COMMISSIONER (CCA)

Copy to:

- 1) The General Secretary, All Gazetted and Non-Gazetted Executive officers Association, Ministerial and Non Ministerial officers Association in Chennai Cadre Control Zone.
- 2) The Administrative Officer (Estt), PCCO, Chennai.
- 3) The Superintendent (Computer), GST & Central Excise, Chennai North for displaying in official website.

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TRANSFER POLICY 2018

1) INTRODUCTION

1.1 Consequent to rolling out to Goods and Services Tax (GST) regime, the Service Tax Zone and Coimbatore Zone stand merged into the GST & Central Excise Zone, Tamilnadu & Puducherry requiring a review in the existing Transfer Policy. Accordingly, these transfer policy guidelines would supersede all the previous guidelines issued in Chennai Cadre Control Zone and Coimbatore Zone and previous instructions, wherever relevant, in the changed cadre strength and formations, are sought to be consolidated herein.

1.2 The jurisdiction of the Chennai Cadre Controlling Authority, headed by the Principal Chief Commissioner of GST & Central Excise, Chennai Zone is spread over Tamil Nadu & Puducherry covering Two Zones after rolling out to Goods and Services Tax regime viz a) GST & Central Excise, Chennai Zone and b) Customs Preventive Zone, Trichy.

1.3 Chennai GST & Central Excise Zone consists of 14 Commissionerates viz. Chennai North, Chennai South, Chennai Outer, Puducherry, Audit Chennai-I, Audit Chennai-II, Appeals Chennai-I, Appeals Chennai-II, Coimbatore, Madurai, Salem, Trichy, Audit Coimbatore and Appeals Coimbatore.

1.4 The Customs Preventive Zone, Trichy consists of two Commissionerates viz Trichy Customs and Tuticorin Customs.

1.5 In addition to the above mentioned Zones / Commissionerates, the officers in the grade of Superintendent / Inspector are also needed to be posted on local rotational transfer basis to the specified Directorates from the sanctioned strength of the office of the Principal Chief Commissioner of GST and Central Excise, Chennai Zone.

1.6 This Transfer Policy 2018 is made applicable to all the Group B & Group C cadres of this Cadre Control Zone.

2 AIM OF THE POLICY

2.1 The aim of the revised Transfer policy guidelines for all the Group 'B' and Group 'C' Officers in the Cadre Control Zone, Chennai is to lay down standard norms with a view to provide transparency, objectivity and increased perception of fairness and clarity in the Annual General Transfers. These policy guidelines are also aimed at promoting integrity, efficiency and improve performance by giving wide exposure to the officers and is formulated in tune with the various instructions/advices issued from time to time by CBIC, DOPT and CVC.

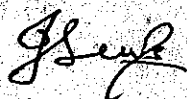
2.2 Uniqueness and complexities of this common cadre along with the requirements of Zones / Commissionerates have been kept in view while formulating this transfer policy.

A) TRANSFER POLICY FOR GROUP B EXECUTIVE OFFICERS (GAZETTED AND NON-GAZETTED)

3 SALIENT FEATURES

The salient features of these revised transfer policy guidelines are given below.

3.1 The policy aims to provide rotation of officers in all Sections with a view to give widespread exposure to the functions of the Department. It also seeks to lay down guidelines for rotation of officers to sensitive and non-sensitive postings as per the guidelines of CVC, CBIC and its formations.



3.2 These guidelines are applicable to Inter Zonal transfers between the two zones covered by para 1.2 of this policy and postings and transfers within GST Zone and also rotation of officers from one station / charge to another within GST Commissionerates in Chennai Zone.

3.3 Transfer policy for posting within CC(P) Zone, Trichy shall be governed by the policy formulated by the Chief Commissioner of Customs (Preventive)Zone, Trichy.

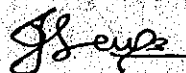
3.4 The offices located within the Chennai Cadre Control Zone are divided into groups as mentioned in the Table below. The various offices in each Groups are as given in para 6.

Groups	Name of the Group
I	Chennai
II	Puducherry
III	Coimbatore
IV	Madurai
V	Salem
VI	Trichy
VII	CCP Zone

4 ANNUAL GENERAL TRANSFER:

4.1 CCA shall prepare a list of officers due for transfer in ensuing General Transfer as per Guidelines and place the same on web site by 31st December and call for options of transfer/posting from the officers who are either due for transfer or otherwise seeking transfer on any ground. The officers shall submit their options for posting by 31st January.

4.2 All representations if any on any grounds should be sent to CCA by 15th February.



4.3 The Annual General Transfer shall be normally issued by 30th April. The transfer orders within Commissionerates shall be issued on or before 15th May of every year. All the officers under orders of transfer should join their nominated place of posting as prescribed in the order.

4.4 All representations arising out of such transfers effected shall be addressed only after the officer joins his new place of posting.

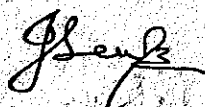
4.5 Administrative Officers of each formation concerned are to ensure that every posting of each officer is recorded in the Service Records of the respective officers whenever there is a change of postings including postings within the Sections of H.Qrs of the same Commissionerates, Ranges, Divisions, Audit Circles etc.

5. TENURE OF POSTINGS

5.1 The cutoff date for counting of tenure for Transfer shall be 31st May of the year. The length of the period posting at an office shall be counted from the date of joining.

5.2 For the purpose of counting of tenure:-

- (i) An officer under orders of transfer shall be granted any kind of Leave only after the officer has joined the new place of posting. The period spent on any leave without joining the new place of posting will not count towards computation of tenure in that new posting. Officers who proceed on any leave without completing the minimum tenure prescribed will have to rejoin the same posting for completing the prescribed tenure.
- (ii) Periods spent on any leave, exceeding 30 days totally in a year, whether in the same posting or elsewhere, will not count towards computation of tenure in the posting.
- (iii) Periods spent under suspension will count towards computation of tenure in the posting.



5.3 TENURE FOR DIRECTORATE/CESTAT/SETTLEMENT COMMISSION POSTING: The period of tenure on local rotational transfer basis at all Directorates/CESTAT/Settlement Commission will be for a minimum period of 2 years initially as prescribed in the Board's letter F.No.A-11019/05/2017-Ad.IV dated 16/06/2017.

5.4 The tenure in a Group as specified in Para 6 will be counted separately for each Executive Cadre.

5.5 The tenure for Group /Commissionerate shall be arrived at by considering the tenure of an officer in each Executive cadre separately before and after GST 01.07.2017 as detailed below. For example, Chennai-I/Service Tax-I is mapped into Chennai North. Hence, the combined tenure in Chennai-I/ Service Tax-I and Chennai North will be taken for arriving at the tenure in Chennai North Commissionerate.

Sl. No.	Formations under Central Excise	Formations to which mapped under GST
1	Pr. CCO, Central Excise	Pr. CCO, Chennai GST & Central Excise
2	Chennai — I & Service Tax — CCO & ST-I	Chennai North
3	Chennai-II & Service Tax-II	Chennai South
4	Chennai-III & Service Tax-III	Chennai Outer
5	Chennai-IV	Chennai South
6	LTU, LTU Audit Circle & Audit-I CX Chennai	Audit-I
7	Audit-II CX & ST Audit	Chennai Audit-II
8	Appeals-I CX	Chennai Appeals-I
9	Appeals-II & ST Appeals	Chennai Appeals-II
10	Puducherry	Puducherry
11	CCO Coimbatore, Coimbatore CX	Coimbatore
12	Appeals Coimbatore	Appeals Coimbatore
13	Audit Coimbatore	Audit Coimbatore
14	Salem CX	Salem
15	Trichy CX	Trichy
16	Madurai CX	Madurai
17	Tirunelveli CX	Madurai

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5.6 All transfers and postings between Zones shall be effected with the approval of the Cadre Controlling Authority i.e., Principal Chief Commissioner, Chennai Zone and postings within a Zone across the Commissionerates shall be effected with the approval of the concerned Principal Chief Commissioner / Chief Commissioner of that zone. Postings within each GST and Central Excise Commissionerate shall be done by the respective Principal Commissioner / Commissioner. Deviation from the transfer policy will have to be done with the prior approval of the respective Principal Chief Commissioner/Chief Commissioner.

6. TENURE IN VARIOUS GROUPS

6.1 The tenure in various Groups are detailed below:-

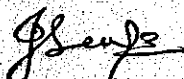
GROUP I : CHENNAI.

(a) Group-I Chennai consists of Principal Chief Commissioner's Office, Chennai North, Chennai South, Chennai Outer, Chennai Audit-I, Chennai Audit-II, Chennai Appeals-I, Chennai Appeals-II and Directorates under CBIC.

(b) The maximum continuous tenure of posting in a particular Commissionerate /CCO/ Appeals shall be as follows:

- 1) GST Commissionerates of Chennai North/South : 4 years
- 2) Chennai Outer : 6 years
- 3) Chennai Audit-I/II : 4 years
- 4) PCCO : 2 years
- 5) Chennai Appeals-I/II : 2 years

(c) The maximum continuous tenure in Chennai is 12 years (other than the excluded tenure in Para 6.2).



GROUP II : PUDUCHERRY

Group II Puducherry consists of Puducherry Commissionerate. The maximum continuous tenure in this Group shall be 8 years (other than the excluded tenure in Para 6.2). A maximum tenure of 1 year in Yanam and Mahe Ranges will be excluded from the maximum continuous tenure of this Group.

Group III: COIMBATORE

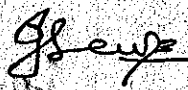
a) Group III consists of Coimbatore GST Commissionerate including offices situated at Ooty, Conoor and Gudalur, Coimbatore Audit Commissionerate and Coimbatore Appeals Commissionerate situated in Coimbatore

(b) The maximum continuous tenure in this Group shall be as follows.

Coimbatore GST Commissionerate	: 4 years
Coimbatore Audit Commissionerate	: 4 years
Coimbatore Appeals Commissionerate	: 2 years.

(c) The maximum continuous tenure in this Group is 8 (other than the excluded tenure in Para 6.2). A maximum tenure of 1 year in office situated in Ooty, Conoor and Gudalur will be excluded from the maximum continuous tenure of this Group.

(d) The tenure in Circles of Coimbatore Audit Commissionerate and units of Coimbatore (Appeals) Commissionerate situated outside Coimbatore will be counted towards the tenure of that particular Group.



GROUP IV: MADURAI.

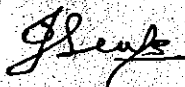
- a) Group IV consists of Madurai GST, Madurai Circle of Coimbatore Audit and Madurai Appeal unit of Coimbatore Appeals Commissionerate situated in Madurai.
- b) The maximum continuous tenure in this Group is 8 years (other than the excluded tenure in Para 6.2).
- c) The tenure in Madurai Audit Circle of Coimbatore Audit Commissionerate and Coimbatore Appeals unit in Madurai will be counted towards the tenure in this Group.

GROUP V : SALEM

- a) Group V consists of Salem GST, Salem Circle of Coimbatore Audit and Salem Appeal unit of Coimbatore Appeals Commissionerate situated in Salem.
- b) The maximum continuous tenure in this Group is 8 years (other than the excluded tenure in Para 6.2).
- c) The tenure in Salem Audit Circle of Coimbatore Audit Commissionerate and Coimbatore Appeals unit in Salem will be counted towards the tenure in this Group.

GROUP VI : TRICHY

- a) Group VI consists of Trichy GST, Trichy Circle of Coimbatore Audit and Trichy Appeal unit of Coimbatore Appeals Commissionerate situated in Trichy.
- b) The maximum continuous tenure in this Group is 8 years (other than the excluded tenure in Para 6.2).



(c) The tenure in Trichy Audit Circle of Coimbatore Audit Commissionerate and Coimbatore Appeals unit in Trichy will be counted towards the tenure in this Group.

6.2. EXCLUDED POSTING FOR RECKONING TENURE:

The period spent on the following postings, in any group, shall not be counted towards calculation of stay in that particular group, but may be so counted at the option of the officer.

- Posting on Deputation
- Posting on local rotational transfer basis to DGRI, DGGSTI
- Posting to CESTAT, Settlement Commission
- Posting to SEZ.

7. ROTATION BETWEEN SENSITIVE AND NON SENSITIVE POSTS:

7.1 In accordance with CVC guidelines, all posts have to be identified as sensitive or non sensitive posts. Accordingly, the list of sensitive / non sensitive place of postings are given below:

Sl.No	Formations	Sensitive Places	Non Sensitive Places
1	Principal Chief Commissioner's Office	Vigilance Section	All other sections
2	GST Commissionerates H.Qrs	Preventive Wing, Refund/Rebate Cell, Vigilance Section.	All other sections of H.Qrs
	Divisions	Sections handling Refund/Rebate, LUT/ Bonds and Registrations	All other sections of Divisions
	Range	All Ranges	-----
3.	Audit Commissionerates	Circles/ Groups	Sections of H.Qrs
4	Directorates	DG GSTI, DG DRI, DG Vigilance	All other Directorates
5	CESTAT	----	All Sections

6	Settlement Commission-	----	All Sections
7	Commissioner (Appeals)	----	All Sections
8	SEZ	Period of posting in SEZ	----

7.2 Posting to a sensitive charge should normally not exceed two years for each posting. Normally, there should be a minimum gap of two years between one sensitive posting to another to the extent possible.

7.3 On reversion from a sensitive Directorate/SEZ/Airport as far as possible, officers would be posted to a non-sensitive charge for a minimum period of two years.

7.4 Officers posted from CCP Zone will be posted to sensitive or non-sensitive postings depending on their last postings in CCP Zone.

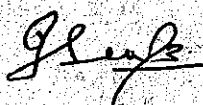
7.5 As per the CVC guidelines rotation of officers within sensitive and non-sensitive postings shall be made periodically to ensure all round exposure and efficiency.

7.6 As far as possible, an officer in the subsequent cycle of postings should not be posted in the same sensitive charge.

8. ROTATION OF OFFICERS WITHIN EACH GROUP:

8.1 Rotation of Officers within each group will be governed by Para 6.

8.2 When a certain number of officers are due for local rotation to new postings in the same Group for the reason of having completed their tenure, but cannot be so transferred due to inadequate number of vacancies available, the officers who have served for longer periods shall be transferred first.



9. ROTATION OF OFFICERS BETWEEN GROUP:

9.1 Officers who have completed the maximum continuous tenure in respective Groups (Group I to VI) as mentioned in Para 3.4 will be posted to any other group for a minimum period of 2 years on the basis of option given, availability of vacancies and administrative exigencies. They may be posted back to the previous station on request subject to availability of vacancies and administrative exigencies only after completion of minimum two years in any other group.

9.2 When a certain number of officers are due for transfer due to the completion of tenure in a Group but cannot be so transferred due to inadequate number of vacancies available, the officers who have served for longer periods shall be transferred first.

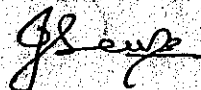
9.3 On Promotion, officers will normally be posted to a Group / Commissionerate other than their current posting for a minimum period of 2 years. They may be posted back to the previous Group on request subject to availability of vacancies and administrative exigencies only after completion of minimum two years in any other group.

9.4 In case officers are retained in the same Group on promotion due to administrative exigencies/compassionate grounds, the total combined tenure in both Cadres will be counted for the tenure in that Group.

10. POSTING ON DEPUTATION:

10.1 Selection to the Deputation post will be based on the willingness, Vigilance clearance, APAR gradings and other criteria prescribed in respective vacancy circulars.

10.2 The period of service for eligibility as prescribed in the concerned Vacancy Circular would be strictly adhered to.



10.3 Tenure for deputation to DRI and DGGSTI would be for an initial period of five years and extendable by two years, one year at a time with the approval of designated authority as per existing guidelines. For other Directorates, the tenure would be three years and extendable by two years, one year at a time.

10.4 Cooling-off Period: There should be a two years 'Cooling Off' period between the two of the following sensitive postings:

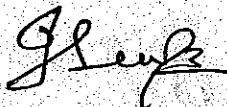
- i. Directorate General of Revenue Intelligence [DGRI]
- ii. Directorate General of Goods and Services Tax Intelligence [DGGSTI]
- iii. Directorate General of Vigilance [DGOV].

10.5 For posting to other Directorates from a Commissionerate or Directorate, the condition of 'Cooling off Period' shall not be applicable. Relaxation of cooling off period, if required, would be considered by CCA for administrative exigencies.

10.6 Officers who have been repatriated, on completion of their deputation tenure or otherwise, should join the office of the Principal Chief Commissioner of GST & Central Excise, Chennai. They will be posted to any of the offices situated in this Cadre Control Zone as per the Transfer Policy. Their request for specific place of posting may be considered subject to availability of vacancies.

11. POSTING ON LOCAL ROTATIONAL TRANSFER BASIS

In terms of Board's letter F.No. A-11019/5/2017-Ad. IV dated 16.06.2017 officers will be posted to Directorates from PCCO on local rotational transfer basis for a minimum period of two years initially. CCA will post officers on local rotational transfer basis only to those formations of the Directorates which are located within the jurisdiction of Chennai GST & Central Excise Zone.



12. EXCEPTION TO TRANSFER POLICY

12.1 Representations (through proper channel & duly supported by valid documentary evidences) seeking transfer or exemption from transfer during AGT may be considered on the following grounds as far as possible and subject to availability of vacancies and administrative exigencies.

- (i) Officers having less than 2 years of service to Superannuation.
- (ii) Officers having Autistic or Special / differently abled Children.
- (iii) Children studying in Class X and XII.
- (iv) Performing Sportspersons who represent the Department in sports and games.
- (v) Single parent having School going children upto 12th Std.

In case the officer is considered for retention on the ground stated at (iii) above he or she will be liable for transfer in the subsequent AGT.

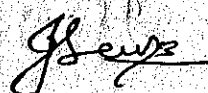
12.2 As regards posting of Husband and wife in same station, the DOPT's guidelines prescribed in F.No.28034/9/2009-Estt (A) dated 30.09.2009 and communicated in Board's Circular No. 78/2009 dated 27.10.2009 [F.No. O.21034/39/2009-SO (Coord) shall be followed as far as possible subject to availability of vacancies and administrative exigencies.

12.3 Physically challenged persons will be posted to a place nearer to their residence subject to availability of vacancies and administrative exigencies.

12.4 In case, officers are retained in any Group/posting beyond the tenure prescribed, they shall normally be posted only to non-sensitive postings.

13. ROTATION BETWEEN GST ZONE AND CCP ZONE (GROUP VII):

13.1 Posting of all officers to CCP Zone will be made by CCA. Transfer and posting of officers to all formations within CCP Zone, Trichy shall be as per the policy formulated by the Chief Commissioner, CCP Zone, Trichy.



13.2 Officers of Chennai Cadre Control Zone shall be rotated from Chennai GST Zone to CCP Zone and vice versa, as far as administratively feasible, on Seniority cum willingness of the officers. In case enough willing officers are not available, officers will be posted according to administrative exigencies. Willingness of officers from Chennai GST Zone to work in CCP Zone will be called for in January of every year. The officers will be posted during Annual General Transfer of each year.

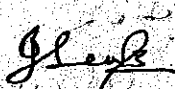
13.3. The maximum continuous tenure as Inspector in CCP Zone shall be for a period of 8 years and as Superintendent in CCP Zone shall be for a period of 8 years. In case any officer on promotion is retained in CCP Zone, the total combined tenure in both cadres will be counted for the tenure in this Group.

13.4 On completion of the tenure, on the basis of option exercised by them, they may be posted to Groups other than where they were posted in CCP Zone and subject to availability of vacancies and administrative exigencies. They may be posted back to previous Group after completion of minimum of 2 years in any other Group subject to availability of vacancies and Administrative exigency only.

13.5 The tenure of postings within CCP Zone will not be counted towards tenure of postings within GST and Central Excise Chennai Zone.

B. TRANSFER POLICY FOR GROUP 'B' MINISTERIAL OFFICERS (GAZETTED AND NON GAZETTED) & GROUP 'C' MINISTERIAL OFFICERS AND NON MINISTERIAL OFFICERS

14.1 On Promotion from Ministerial to Executive Cadre, officers will normally be posted to a Group / Commissionerate other than their current posting for a minimum period of two years. They may be posted back to the previous Group on request subject to availability of vacancies and administrative exigencies only after completion of minimum two years in any other group. In case officers are retained in the same Group on



promotion due to administrative exigencies/compassionate grounds, the total combined tenure in both Cadres will be counted for the tenure in that Group.

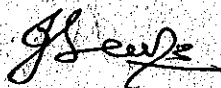
14.2 While Ministerial officers (Group B & Group C) are also liable for transfer, like Executive officers, routine transfer of Ministerial officers from one group to another shall be avoided except on administrative / Compassionate grounds.

14.3. **Gazetted Ministerial Officers** may be transferred from one charge to another in Head Quarters once in two years. Further, transfer of said officers from Head Quarters to Division may also be effected on completion of four years in Head Quarters. The officers who have completed two years tenure in Divisions may be transferred to Head Quarters / other Divisions.

14.4. **Non Gazetted Ministerial Officers (Group 'B' & 'C')** are liable to be transferred from one charge to another after every 2 years. They may be rotated within the Commissionerate / Divisions between sensitive and non sensitive postings.

14.5 **While Group C Non-Ministerial officers** are also liable for transfer, routine transfer of Non-Ministerial officers from one station to another shall be avoided except on administrative / Compassionate grounds. Group 'C' Non-Ministerial staff shall be rotated between sensitive and non sensitive postings within the Commissionerate as per CVC Guidelines. The maximum tenure of posting for in a particular Commissionerate in a combined cadre in Chennai city shall be six years.

14.6. **While Drivers** in all grades are liable to be transferred within the Zone, routine transfer shall be avoided as far as possible except on administrative / Compassionate grounds.



14.7 Posting of all officers to CCP Zone will be made by CCA. Transfer and posting of officers to all formations within CCP Zone, Trichy shall be as per the policy formulated by the Chief Commissioner, CCP Zone, Trichy.

14.8 Officers of Chennai Cadre Control Zone shall be rotated from Chennai GST Zone to CCP Zone and vice versa, as far as administratively feasible, on Seniority cum willingness of the officers. In case enough willing officers are not available, officers will be posted according to administrative exigencies. Willingness of officers from Chennai GST Zone to work in CCP Zone will be called for in January of every year. The officers will be posted during Annual General Transfer of each year.

14.9 The maximum continuous tenure in each Cadre in CCP Zone shall be for a period of 8 years. In case any officer on promotion is retained in CCP Zone, the total combined tenure in both cadres will be counted for the tenure in this Group.

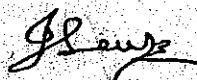
14.10 On completion of the tenure, on the basis of option exercised by them, they may be posted to Groups other than where they were posted in CCP Zone and subject to availability of vacancies and administrative exigencies. They may be posted back to previous Group after completion of minimum of 2 years in any other Group subject to availability of vacancies and Administrative exigency only.

15. MISCELLANEOUS

(a) Officers, while under suspension in relation to any case or on revocation of such suspension can be transferred out of the Commissionerates, within the Zone or out of the Zone

(b) Notwithstanding anything contained in these Guidelines,

(1) CCA may, if it considers necessary to do so in public interest and in furtherance of organizational objectives, transfer, retain or post any officer to any Group / Commissionerate.



- (2) In between two Annual General Transfer exercises, on administrative exigencies, CCA may transfer any officer from one post to another.
- (3) CCA may transfer any officer in respect of whom the concerned Principal Commissioner/Commissioner or Principal Addl. Director General/ Addl. Director General, under whom the officer is working, have made recommendations in writing that the continuance of a particular officer at a particular post / Group is not in public interest.
- 4) Officers who are under orders of transfer should first join their nominated place of posting and then submit application for retention/ transfer.

This is issued with the approval of Principal Chief Commissioner, Cadre Control, Tamilnadu and Puducherry.

K. Ramana *JK* *27/4/18*
(MANASA GANGOTRI KATA)
JOINT COMMISSIONER (CCA)

I. David
आई. डेविड
I. DAVID
प्रशासनिक अधिकारी
ADMINISTRATIVE OFFICER